



Work Order

Submitted
Oct 9, 2026, 3:30 PM CDT

Reference
DEMO1042

Submitted by
Jordan Lee (fictional example)

Responses

Work Order Number	WO-1042
Request Date	2026-10-08
Due Date	2026-10-09
Customer / Company	Northgate Workshop (fictional example)
Contact Name and Phone	Alex Morgan / 312-555-0142
Job Location	Building A, rooftop service area
Equipment / Asset ID	RTU-04
Assigned Technician	Jordan Lee
Priority	Routine
Status	Completed

Work Requested

Replace filters, clear the condensate drain, and check unit operation.

Work Completed / Follow-up

Replaced two filters and treated the drain. Confirmed normal operation.
No follow-up repair needed. Schedule the next routine filter check.

Parts and Labor

Description	Qty	Unit price	Amount
Pleated filters	2	\$18.50	\$37.00
Drain treatment	1	\$24.00	\$24.00
Service labor	1.5	\$95.00	\$142.50
Subtotal			\$203.50
Total			\$203.50

Job Photos

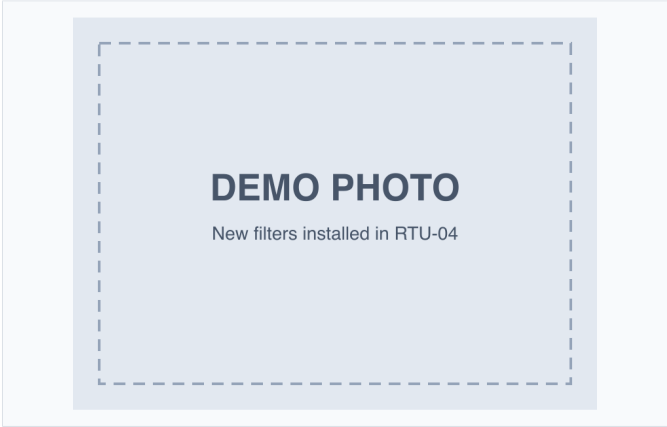


Photo 1 · Job Photos

Completion Date2026-10-09

Technician Signature

Jordan Lee

DEMO SIGNATURE - NOT VALID

Customer Signature

Alex Morgan

DEMO SIGNATURE - NOT VALID